



EUROPEAN COMMISSION

DIRECTORATE GENERAL XIII

Telecommunications, Markets, Technologies - Innovation and Exploitation of Research
Director-General

Brussels, date as postmark

Invitation to the
Information Society Technologies (IST) Programme's
Information Day

www.cordis.lu/ist/infoday.htm

22 February, 08.00-17.30, CNIT – Paris la Défense



Dear Madam or Sir,

The **IST Programme**, the European Union's programme of research, technological development and demonstration in information, communications and media technologies, is holding an Information Day in Paris on **Monday 22 February**.

Admission to the Information Day is free of charge, though registration of your interests in the IST Programme will be required. You can do this in advance by completing the online form via www.cordis.lu/ist/eoi.htm, rather than risk a delay when you arrive at the venue. Please signal your intention to attend by taking the appropriate link from this online form, or by completing and faxing the attendance form overleaf.

The event itself will consist of a short plenary session followed by an information fair. The plenary session will:

- present the contents of the first call for proposals, planned to open on 16 February;
- describe the calendar and content of calls planned for 1999;
- explain the basic call submission and proposal evaluation procedures;
- indicate further information sources in the Commission and elsewhere.

The information fair is designed to encourage browsing, networking and personal contacts. It will consist of an exhibition space filled with booths, one for each component (Action Line) of the 1999 work-programme. Commission project officers will staff each booth. You will be able to attach a one-page A4 contact sheet or information note to various bulletin boards: please ensure that the information they contain is reflected in the online registration-of-interest form mentioned above, and do bring plenty of spare copies.

I look forward to seeing you at this event, and wish you every success in making a proposal in response to the coming calls.

Yours sincerely

Robert Verrue

We look forward to seeing you in Paris on 22 February

IST Programme Information Day

CNIT – Paris la Défense, Monday 22 February

Programme at a glance

- 08.00- 09.30 Registration and distribution of documents.
- 09.30 - Welcome and Introduction.
- 09.40
- 09.40 - Overview of first call, subsequent 1999 calls and procedures.
- 10.30
- 11.00 - INFORMATION FAIR covering all work-programme Action Lines
- 17.30 (access possible from 09.30)

Important information

- ◇ **YOUR ATTENDANCE FORM WILL ONLY BE PROCESSED IF THE IDENTIFICATION NUMBER (WRITTEN ON THE ENVELOPE) IS SUPPLIED**
- ◇ There is no registration fee, but you must pay for your own travel and accommodation.
- ◇ You can buy tea, coffee, snacks and lunch at several cafés and restaurants in or near the venue.
- ◇ The 1999 Work-Programme, 16 February Call for Proposals and Guide for Proposers will be distributed. If you cannot come, you can download them from the Web via www.cordis.lu/ist/ or ask for them to be posted to you using the form below.

ATTENDANCE FORM

ID Number:

Please fill in the Web version if possible – see www.cordis.lu/ist/infoday.htm

Register your interests online in advance and save time on the day – go to www.cordis.lu/ist/eoi.htm

One form per person — please type or print clearly in black ink

[] *Yes, I will attend the Information Day* [] *No, I will not come: please send me the documents.*

Last name _____ Prof Dr Mr Ms Mrs *circle one*

First name _____ Middle initial _____

Organisation _____

Job Title _____ Department _____

Street address _____ Number _____

Postcode _____ Town/City _____ Country _____

Tel + _____ Fax + _____

Mobile (*please keep your mobile on so that you can be located during the InfoDay by interested parties*)

Please carefully check international format + _____

E-mail _____ Web: <http://> _____

We look forward to seeing you in Paris on 22 February

IST Programme Information Day

How to return this form:

- Fax this complete page to RAPHAEL MABILLE on +32-2-545-6700 **by 17.00 on 15 February.**

We look forward to seeing you in Paris on 22 February

IST Programme Information Day

GENERAL INFORMATION

Venue

CNIT
Hall Pierre et Marie Curie
2, 4 place de la Défense
92053 Paris la Défense

tel +33-(0)1-4692-4692 – fax +33-(0)1-4692-2818
www.cnit.fr

Location

The CNIT is situated in Paris close to the Grande Arche in the La Défense complex. The main entrance is at the foot of the Grande Arche.

Registration

Registration and distribution of documents will take place at the CNIT on 22 February from 08.00 to 09.30.

Plenary

This session will take place on Level B (Niveau B) in the Leonardo da Vinci Hall, starting at 09.30.

Information Fair

This will be held in Halls Pierre et Marie Curie on level C (Niveau C), and will be open from 09.30 to 17.30.

Access for disabled

Go in through the main entrance and proceed to the information desk towards the back on the right. You will be taken to a lift to bring you to the appropriate level.

How to get to the CNIT

The nearest *metro* stop is Grande Arche de la Défense, the western terminus of line 1 (ligne 1) at the end of Avenue Charles de Gaulle. By *RER*, take line A (ligne A) to Grande Arche de la Défense. By *taxi*, ask for "CNIT, à gauche après la sortie Défense 6". By *car*, from the ring (Boulevard périphérique) take exit "La Défense-Porte Maillot"; go down Avenue Charles de Gaulle and Pont de Neuilly; exit "sortie la Défense 6".

From the Gare du Nord (Eurostar/Thalys): take RER line B, direction Saint-Rémy-les-Chevreuses/Robinson, and change at Châtelet for RER line A. By *metro*, take line 4, direction Porte d'Orléans, and change at Châtelet.

From Roissy-Charles-de-Gaulle: Take RER line B, direction Saint-Rémy-les-Chevreuses/Robinson, and change at Châtelet for RER line A. *From Orly:* take RER line C, direction Montigny/Argenteuil, and change at Neuilly-Porte Maillot for metro line 1.

Accommodation

For your convenience, here is a list of hotels situated near the venue. To reserve accommodation, contact the hotel directly. For other hotels, contact the **Office de Tourisme**: tel +33 (0)8-36-68-312, fax +33 (0)1-49-52-5300, www.paris-promotion.fr, Minitel 3615 ITOUR.

Hotels very near the CNIT

IBIS **	tel +33-1-4197-4040 fax +33-1-4197-4050
Mercure ***	tel +33-1-4904-7500 fax +33-1-4768-8332
Novotel ***	tel +33-1-4145-2424 fax +33-1-4145-2425
Renaissance ****	tel +33-1-4197-5050 fax +33-1-4197-5151
Sofitel CNIT ****	tel +33-1-4692-1010 fax +33-1-4692-1050

Other hotels in the area

Mercure ***	tel +33-1-4669-6800 fax +33-1-4725-4624
Clarine **	tel +33-1-4333-1335 fax +33-1-4788-2480
Vivaldi ***	tel +33-1-4776-3601 fax +33-1-4776-1145
Le Dauphin **	tel +33-1-4773-7163 fax +33-1-4698-0882
De Dion Bouton **	tel +33-1-4204-3554 fax +33-1-4506-3951
George Sand ***	tel +33-1-4333-5704 fax +33-1-4788-5938
IBIS **	tel +33-1-4724-1991 fax +33-1-4724-0240
Orion ***	tel +33-1-4762-5555 fax +33-1-4778-9500
Paris/Neuilly ***	tel +33-1-4747-1467 fax +33-1-4747-9742
Princesses Isabelle ***	tel +33-1-4778-8006 fax +33-1-4775-2520
Quality Inn ***	tel +33-1-4695-0808 fax +33-1-4695-0124
Libertel la Défense ***	tel +33-1-4773-9090 fax +33-1-4776-4436
Sofitel ****	tel +33-1-4776-4443 fax +33-1-4776-7210
Syjac ***	tel +33-1-4204-0304 fax +33-1-4506-7869
Victoria ***	tel +33-1-4506-5551 fax +33-1-4099-0597

The inclusion of a hotel in this list does not serve as any kind of endorsement or warranty by the CNIT, the European Commission, Ogilvy Public Relations or any of their agents.

We look forward to seeing you in Paris on 22 February